Job Title: Facility Security Officer
Location: Chesapeake, VA
Position Type: Full-time Salaried Exempt
Salary Range: $82,000 - $85,000

GStek is seeking qualified applicants for a ***full-time*** on-site Facility Security Officer opening to at our Chesapeake, VA office.

Job Description:
The Facility Security Officer (FSO) manages, administers, and coordinates DOD or other industrial security program and other security activities to ensure compliance with government and company security policies and procedures. The FSO will process and review personnel security clearances and maintain all security documentation, files, and clearance and suitability rosters in accordance with government requirements. The FSO will have an understanding and experience of the NISPOM and general security requirements for DOD and other Federal agencies.

Required:

- Must have active DOD Top Secret Clearance.
- 3+ years of experience as AFSO or FSO.
- 7+ years of government contracting experience.
- Minimum of 6 years' experience in security field.
- Facility Security Officer (FSO) Certification.
- Knowledge of the government security and information assurance processes.
- Demonstrated ability to in-processing and maintaining existing and new hire employees, and subcontractors.
- Demonstrated ability to provide employees with personnel security guidance, consistent with the 13 adjudicative guidelines, to best assist them managing their clearances.
- Experience with protection requirements for handling and safeguarding Personally Identifiable Information (PII).
- Experience with JPAS, NISS, and e-QIP.
- Demonstrated ability to complete and submit Visit Access Requests (VARs)for on-site personnel.
- Communicate effectively with Corporate Executives to provide status updates, ensure compliance with NISPOM requirements, and provides guidance on security related questions or concerns.
- Excellent oral and written communication skills.
- Superior organizational skills.
- Proficient in MS Office Suite.

Desired:

- AFSO or FSO experience within last 12 months.

Clearance:
Selected applicants will be subject to a government security investigation and must meet eligibility requirements for access to classified information. Hire dates are dependent upon the issuance of an interim or final government security clearance.

Background Check:
Offers are contingent upon successful completion of professional reference checks, employment history verification, and background screening.

GStek, Inc. is proud to be an Affirmative Action/Equal Opportunity employer. All qualified applicants will receive equal consideration for employment. GStek encourages veterans, disabled veterans, and disabled individuals to apply for any open position for which they feel they are qualified.

EOE Veteran/Disabled