

**Job Title:**       **Systems Analyst III**  
**Location:**       Aberdeen Proving Ground, MD  
**Type:**            Full-time / Salaried Exempt  
**Salary:**          \$110,000 - \$116,000 Annual Salary

**Required:**

- U.S. Citizen
- Active/recent (last 24 months) U.S. government security clearance
- Minimum 5 years of IT-related experience, preferably within a DoD facility
- Microsoft related certification
- CompTIA Security+ certification
- Hands-on experience and training on AESMP (Service Now ITSM)

**Desired:**

- ITIL Foundations v4
- Microsoft 365 expertise
- Project management support services
- Experience with Microsoft SQL Server and Transact- SQL procedural language; Visual Studio .Net, and object-oriented programming languages
- Army IT Metrics Program

**Job Description:**

- provide project management support services, requirements analysis, requirements evaluation, planning, implementation, and documentation by applying industry best practices in conjunction with the NEC IT life cycle management process methodology.
- Develop service level agreements to meet customer requirements.
- Develop reports to meet Army IT Metrics Program requirements.
- Provide change and version control.
- Track project issues, problems, and risks.
- Assess and manage risks.
- Provide performance and quality indicators that provide visibility into developing trends and to forecast potential/future problems/risks related to cost, resources, quality, and schedule.
- Administer existing Asset and Service Management applications using standard development tools and in-house developed scripts.
- Maintain an updated Quarterly Enterprise System Management Architecture Design Document describing service level offerings and planned enhancements.
- Draft and maintain SOP documents for the functional category.

**Benefits:**

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|-----------------------------------|---|
| • Medical, Dental, Vision         | • Legal Assistance  |
| • Short- and Long-term Disability | • Vacation, Sick Leave, Bereavement, Jury Duty, Military Duty |
| • Whole and Term Life Insurance   | • 401(k)  |
| • Aflac Supplemental Coverage     |   |

**Clearance:**

Selected candidates will be subject to a government security investigation and must meet eligibility requirements for access to classified information. Hire dates are dependent upon the issuance of an interim or final government security clearance.

**Background Check:**

Offers are contingent upon successful completion of professional reference checks, employment history verification, and background screening.

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