

Job Title: Systems Administrator

Location: Fort Meade, MD (Onsite position / no remote work available)

Type: Full-time / Salaried Exempt

Salary: Commensurate with experience

Requirements:

- U.S. Citizen
- **Active/recent (last 24 months) U.S. government security clearance**
- Minimum 5 years of server administration experience, preferably within a DoD facility
- Microsoft Certified: Windows Server Hybrid Administrator Associate or previous Microsoft server related
- CompTIA Security+ certification

Job Description:

- Support enterprise-level Microsoft server environments to include Microsoft Server 2019 Active Directory with Windows 11 clients, WSUS, and/or MECM.
- Provide application/Windows OS installation/configuration/patching as well as data reporting (application install status, client health, etc.) leveraging MECM.
- Provide technical support by performing installation, repair, and preventative maintenance of servers.
- Team with cybersecurity branch to remediate workstation security issues found during routine checks.
- Participate in new application and hardware rollouts, testing, and special projects as needed.
- Implement and enforce Windows server administration standards, policies, and guidelines.
- Maintain documentation of key applications to support the computer systems.
- Install, configure, upgrade, and maintain OS and software packages in support of mission requirements
- Schedule installations/upgrades IAW NEC policies
- Fine tune systems to optimize performance and ensure data recoverability.

Physical/Mental Requirements:

While performing the duties of this job, the employee is regularly required to:

- Talk, see, and hear.
- Sit, stand, use repetitive wrist, hand, and/or finger movement.
- Lift and move items up to 25 pounds.

Benefits:

- Medical, Dental, Vision
- Short- and Long-term Disability
- Whole and Term Life Insurance
- Aflac Supplemental Coverage
- Legal Assistance
- Paid Vacation, Sick Leave, Bereavement, Jury Duty, Military Duty
- 401(k)

Clearance:

Selected candidates will be subject to a government security investigation and must meet eligibility requirements for access to classified information. Hire dates are dependent upon the issuance of an interim or final government security clearance.

Background Check:

Offers are contingent upon successful completion of professional reference checks, employment history verification, and background screening.

GStek, Inc. is proud to be an Affirmative Action/Equal Opportunity employer. All qualified applicants will receive equal consideration for employment. GStek encourages veterans, disabled veterans, and disabled individuals to apply for any open position for which they feel they are qualified.

EOE Minority/Female/Veteran/Disabled