

Job Title: Drafter II
Location: Fort Polk, LA
Type: Full-time - Anticipatory
Salary: \$18.58 plus \$4.23 Health & Welfare (H&W)

GStek is seeking qualified applicants for a full-time Drafter II to provide support at our Fort Polk location.

Required:

- U.S. Government Security Clearance (active during last 12 months)
- Minimum of five years telecommunications infrastructure drawing maintenance experience.
- Autodesk and AutoCAD system experience.
- Experience using Microsoft Visio.
- U.S. Citizenship

Highly Desired:

- Experience in telephone installation, maintenance, and repair.
- BICSI Installer I certification.

Job Description:

- Create, maintain, and update maps of information systems, circuits, and lines using CAD software.
- Maintain a web-based information database composed of complex maps, cable/fiber configurations, digital and hard copy sketches, diagrams, drawings, photographs, databases, and tables configured in a database management system.
- Use standard equipment, plotters, and scanners; follow circuit paths, circuit diagrams, schematic cable and fiber runs, and engineering drawings.
- Update and maintain all OSP, ISP, and remote communications facilities drawings in the CAD system.
- Input changes from redline drawings into CAD system.
- Maintain all site drawings in final CAD format and drawing files in a printable format and translate drawings to other formats such as Visio and PDF.
- Maintain an electronic hard-copy plant-in-lace drawing library and update related TMS asset management databases.
- Ensure all drawings are accurate and up to date.
- Create all as-built CAD drawings in accordance with the drafting standards.

Physical & Mental Requirements: Performance of essential and ancillary functions may require:

- Walking, standing, or sitting for prolonged periods.
- Visual acuity to distinguish detailed drawing features.
- Manual dexterity to operate drafting tools, equipment, and computer keyboard.
- Ability to hear and understand speech at normal room levels and on the telephone.
- Understand and follow oral and written instructions.

Benefit Options:

- Medical / Dental / Vision / Aflac / 401(k)
- Whole and Term Life Insurance
- Short-term and Long-term Disability
- Paid Vacation, Sick Leave, Holidays, Bereavement Leave, Jury Duty

Clearance:

Selected applicants will be subject to a government security investigation and must meet eligibility requirements for access to classified information. Hire dates are dependent upon the issuance of an interim or final government security clearance.

Background Check:

Offers are contingent upon successful completion of professional reference checks, employment history verification, and background screening.

GStek, Inc. is proud to be an Affirmative Action/Equal Opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identify, national origin, disability status, protected veteran status, or any other characteristic protected by law.

GStek encourages veterans, disabled veterans, and disabled individuals to apply for any open position for which they feel they are qualified. EOE Minority/Female/Veteran/Disabled